

**STENOMASK REPORTER REGISTRATION
FOR FRIDAY, APRIL 20, 2007 CERTIFICATION EXAMINATION**

Please read the following warnings and instructions before proceeding:

- Falsifying information on your registration will result in your exclusion from the certification program.
- Your employer must sign your registration and attach a request to obtain your temporary certification.
- Registrations will not be processed unless all requested information is provided. **Please fill in all blanks.**
- A \$60.00 registration fee is required by MCR 8.108(G)(3). Please send check or money order only, made payable to the "State of Michigan." **DO NOT SEND CASH. This fee is not refundable or transferable.**
- Completed registrations and the registration fee must be **postmarked** no later than March 1, 2007. Send to **Certification, PO Box 30048, Lansing, MI 48909.**

NOTE: Registration may close before the posted deadline because of limited seating.

Please check each part of the exam you need to retake. ☐ All Skills ☐ Literary ☐ Jury ☐ Q & A ☐ Written

IDENTIFYING INFORMATION (please print or type)

CSMR no. _____

Firm identification no. _____

Date of birth _____

Length of service with employer _____

Last name _____

First name _____

Middle initial _____

Name of employer, business, or court _____

Residence address _____

Business address _____

City and zip _____

City, county, and zip _____

Area code and telephone no. _____

E-mail address _____

Area code and telephone no. _____

Area code and FAX no. _____

Have you been convicted of a felony in the last two years?
court, and sentence:

☐ Yes☐ No

If yes, please specify the date, crime,

EQUIPMENT

Please indicate your choice of equipment. **You must know Microsoft Word XP if you choose to use HOJ word processing equipment.** If you bring your own word processor, you must bring your CPU, monitor, keyboard, printer, 10' extension cord, and supplies.

☐ Own Word Processor☐ Hall of Justice (HOJ) Word Processor

You must bring your own transcribing equipment.

EXAM LOCATION - State Court Administrative Office, Hall of Justice, 925 W. Ottawa, Lansing, Michigan

Scheduling information and materials will be sent to you approximately 2-3 weeks before the test.

NOTE: An applicant will be permitted to take this examination only if he or she has submitted documentation to the State Court Administrative Office showing satisfactory completion of a post-high school board-approved workshop; course of study, or other board-approved workshop or course of study; or other board-approved curriculum. An applicant who currently holds a CER or CSR designation is exempt from this requirement.

I ☐ attended ☐ am registered to attend the Board-approved workshop on _____ .
Date

☐ I do not need to attend a Board-approved workshop because I already hold a CER or CSR designation.

Date _____

Registrant's signature _____

Employer's signature for temporary certification _____

Employer's name and title (type or print) _____